



SHANNON DEE SMITH
Vessel Systems Manager
shannonsmith@tdi-bi.com

EDUCATION

Completed med-surgical, pediatric and obstetric clinicals at El Centro College Associate Degree Nursing Program, 2004

University of North Texas, Bachelor of Science, 1990

PROFESSIONAL EXPERIENCE

TDI-Brooks International, Inc., College Station, TX, Vessel Systems Manager, September 2006-Present

- Organized ship systems, maintenance records and crewing module using new database system
- Edited training manual and trained crews to use new system
- Worked as lab tech and lab manager on geotechnical cruises
- Developed ship intranet web pages for field personnel to access forms, training modules and electronic library
- Currently developing computer based training system for fleet deployment

Harris Methodist Trauma ICU, Ft. Worth, TX, Patient Care Technician, 2004-September 2006

- Assisted nurses and doctors with invasive procedures, dressing changes

HEB Emergency Room Admissions Specialist, Euless, TX, Admissions Specialist, June-December 2004

- Verified pre-op appointments at HEB hospital

Office of Dr. Susan Hollar, DDS, Arlington, TX, Dental Lab Technician, February 2004-June 2004

- Articulated models on precision equipment for cosmetic ceramics

RJN Group, Ft. Worth, TX, Office Technician, August 2003-December 2003

- Proofed and entered data from field reports

American Airlines, Ft. Worth, TX, Cockpit Crew Scheduler, 2002-2003

- Ensured flights were adequately manned while meeting company service requirements and Federal Aviation Regulations



American Airlines, Ft. Worth, TX, Customer Service Representative, 1999-2002

- Acted as liaison with AA Vacations Department and created departmental guidelines for handling AADVANTAGE issues

American Airlines, Ft. Worth, TX, CARE Team Member Activation, September 11, 2001

- Activated for ten days to assist the families of terrorist attack victims in the Boston area

American Airlines, Ft. Worth, TX, Domestic and International Reservations Agent, 1998-1999

- Provided answers to general inquiries regarding international travel requirements and documents

Birdville ISD, Ft. Worth, TX, English and Special Education Teacher, 1990-1998

- Taught 7th grade English for six years at Smithfield Middle School and two years at Shannon Learning Center