TDIBrooks

TDI-Brooks International, Inc. 14391 S. Dowling Rd, College Station, TX 77845 Ph: (979) 693-3446 Fax: (979) 693-6389 www.tdi-bi.com

PROFESSIONAL EXPERIENCE

- Sample Custodian B&B Laboratories, Inc., College Station, TX, 2019 present
- Sample Organizer, Transmacro Amenities, June December 2019
- Sample Organizer, UR Distributor, June December 2018

KEY ACHIEVEMENTS - B&B LABORATORIES, INC.

Sample Custodian

KEY ACHIEVEMENTS - TRANSMACRO AMENITIES

Samples organizer:

- Put together samples to mail out to customers
- Distributed and sorted daily mail
- Organized sample room by brand of products
- Created mailing labels on national carrier's websites to put on sample cases

KEY ACHIEVEMENTS - UR DISTRIBUTOR

Samples organizer:

- Prepared and boxed inventory for Amazon store
- Did inventory count
- Organized sample shelves
- Created mailing labels on national carrier's websites to put on sample cases

FORMAL EDUCATION

• Bachelor of Science in Forensic Chemistry with minors in Biology and Criminal Justice from Sam Houston State University - May 2022

<u>SKILLS</u>

- Proficient in Microsoft word, Excel, Power Point and Outlook
- Proficient in Apple computer applications
- Lab Proficiency
- Detailed oriented and problem-solving
- Adaptability